

**MINUTES OF THE MEETING OF THE WILBERFOSS PARISH COUNCIL**  
**Held on Thursday 15<sup>th</sup> February 2018 at Wilberfoss Community Centre, Main Street, Wilberfoss**

Present: Chairman Lesley Hoyer, Vice Chairman David Smith and Councillors Norma Randall, Judy Abernethy and Louise Ward, together with District Councillors Andy Strangeway and Kay West and one applicant for the current vacancy.

The 15 minute question time was not utilised.

1. Apologies were received from Councillors James Cann and Anna Coppinger. Anita Coppinger was also absent. The Chairman welcomed John Cooper whose application for the vacant position had been circulated to Councillors prior to the meeting. A brief exchange took place between John and existing Councillors and Councillor Randall subsequently proposed John and Councillor Smith seconded his appointment. The Clerk will liaise with John to provide him with the necessary paperwork.
2. There were no declarations of interests made at this point.
3. Minutes of the Meeting of the Wilberfoss Parish Council held on 18<sup>th</sup> January 2018 were signed as a true record.

**4 Planning**

Councillors were notified that Planning Application PP-06474295 from Mr and Mrs C Rumford for the erection of a first floor extension and dormer window to front and construction of dormer window to rear of 1 Willow Park Road, Wilberfoss had been approved, with conditions.

Councillors were notified that Planning Application 17/04091 for Mr Shaun Hodgson for the erection of a first floor extension to front at 4 Middlecroft, Wilberfoss had been refused due to its dominance.

Councillors were notified that Planning Application 17/03896 from Mr and Mrs Townsend for the construction of vehicular access with gates and wall at Villa Farm, 39 Main Street, Wilberfoss had been approved.

A Planning Application for a replacement general purpose building at Foss Farm, which arrived too late to be added to the Agenda, was acknowledged as being straightforward so there was no need for the Clerk to request an extension to discuss in depth.

**5 District Councillor Reports**

District Councillor Andy Strangeway advised that he had chased the replacement salt bin on Becksides and John Cooper notified members that the salt bin has been replaced.

District Councillor Kay West advised that the Council tax demand will increase by 5.99% and the demand from Humberside Police even more, although it was acknowledged that the Crime Commissioner is planning a recruitment drive to employ a further 400 officers.

The Clerk advised that a payment had been set up and paid to Zurich Insurance in order to provide continual insurance cover, following renewal.

**7 Progress Reports**

The Vice Chairman's advised that the notice board had been ordered, although only verbally. He suggested that the Clerk write formally to the contractor.

The Chairman advised that around 65 elders had attended the annual Elders Party and she had received some very positive feedback from those in attendance. Next year's party is planned for Sunday 27<sup>th</sup> January 2019. Total costs for this year's party was £612.

The Clerk had been advised by ERYC Dog Wardens that a recent dog on dog attack has been dealt with using appropriate legislation.

**8 Environment & Community Matters**

Prior to the meeting Councillor Cann confirmed his availability to raise the Union flag on the 10<sup>th</sup> March (the Birthday of Prince Edward) and the 12<sup>th</sup> March (Commonwealth Day).

The Parish Council's 5 year plan was not discussed although the Chairman advised that she had made significant changes to it. It was proposed to discuss this at a time when a greater number of Councillors is present.

Councillor Randall asked members to consider providing financial assistance towards the running costs of the Community Centre as it had been established by the Community Centre committee that cost savings are necessary. The Chairman and Councillor Randall acknowledged that they both had a non-pecuniary interest in the subject and before leaving the room, the Chairman advised that the Management Committee have elected not to seek outside funding. The Vice Chairman chaired this element of the meeting. Members questioned whether alternative methods to cost savings/income generation have been considered by the committee. The Vice Chairman raised concerns about the correct procedure needed to allow the Management Committee to manage the Centre, although he also advised that he would support the reinstatement of the grant funding should the Parish Council be in favour. It was proposed by the Vice Chairman to

discuss the matter further at next month's meeting and members were in agreement to this.

The Clerk confirmed the purchase of two Flood Warning signs and two Road Ahead Closed signs. These are being housed at the home of a Councillor and the Parish Council's inventory was duly updated and circulated.

Ward Councillor Andy Strangeway advised that remedial work has been undertaken to the verges of the beck on Becks side to allow easier discharge of surface water into the beck. It is understood that contractors and farm vehicles have eroded the verges and caused blockages in the drainage system.

The Clerk advised members that there is currently a boundary dispute between Persimmon Homes and Wilberfoss PFA. This could affect the current siting of the re-routed public footpath. The Clerk is in close contact with Lesley Whitehead, ERYC Countryside Officer. A recent submission to the planning authority by Persimmon confirms the retention of the hawthorn hedge between the new development and the existing site at the bottom of Moorfield Way. The Clerk has reiterated to both Persimmon and ERYC Planning that the hedge was removed and needed to be reinstated.

The Clerk advised that she had reported to ERYC anti-social behaviour damage to Church Bridge.

**9 Councillors Reports and items for future Agendas:**

The Vice Chairman again reiterated the need for two properties on Main Street to maintain their boundary hedges so as not to block light from two street lights. The Clerk was asked to write to both property owners again.

**10 Administration**

The Newsletter will include a welcome to John Cooper.

The Clerk confirmed that she will attend GDPR training at Tickton on Tuesday 20<sup>th</sup> February

The Clerk and Chairman confirmed that they will attend ERNLLCA training relating to Councillors' Financial Responsibilities' which is taking place at Wilberfoss Community Centre on Thursday 22<sup>nd</sup> March 2018.

The Vice Chairman confirmed that he will attend a Neighbourhood Watch Networking Forum on 28<sup>th</sup> April.

**11 Finance**

The Clerk confirmed a final payment of £241 from the now disbanded Recycle Credit Scheme. This leaves a balance on account of £1,298.80 and a total collected since 2009 of £6,000.

The Clerk advised that £847 remains on account for the next Elders Party and Costcutter have not suggested that they will withdraw funding so it is likely that there will be sufficient funds to run the party again next year.

Payment was approved for the following online payments:

Acer Garden Services	£447.60
Start Traffic (Road signs)	£151.56
Wilberfoss Community Centre hire (Elders' party)	£90.00
Wilberfoss Community Centre hire	£15.00
Clerk's telephone and broadband quarterly expenses	£167.38
Elders Party catering expenses (Guyll)	£166.04
Elders party catering expenses (Hoyer)	£38.84
Elders Party catering expenses (Ward)	£129.58
Clerk's work from home pay	Confidential
Clerk's January salary	Confidential
Litter Picker	Confidential
HMRC	Confidential
Councillor travel expenses (Smith – Crime Prevention Panel meeting 30.1.18)	£7.15

Meeting closed 8.29 pm

..... Lesley Hoyer (Chairman)

..... S M Wills (Clerk)