

**MINUTES OF THE MEETING OF THE WILBERFOSS PARISH COUNCIL**  
**Held on Thursday 19<sup>th</sup> October 2017 at Wilberfoss Community Centre, Main Street, Wilberfoss**

Present: Vice Chairman Dave Smith and Councillors Judy Abernethy, James Cann, Louise Ward, Anita Coppinger and Anna Coppinger together with District Councillor Andy Strangeway and 1 member of the public. District Councillor Kay West arrived part way through the meeting.

The 15 minute question time was not utilised.

1. Apologies were received from Lesley Hoyer and Norma Randall was not in attendance. An apology subsequent to the meeting was received.
2. There were no declarations of interest offered by any Councillor present.
3. Minutes of the Meeting of the Wilberfoss Parish Council held on 21<sup>st</sup> September 2017 were signed as a true record.

**4 Planning**

The Council considered Planning Application 17/03220/PLF PLF | Alterations and extension to detached garage to allow use as ancillary accommodation | 50 Willow Park Road Wilberfoss East Riding Of Yorkshire YO41 5PS and had no observation to make.

**5 District Councillor Reports**

District Councillor Kay West was not present at this point but had nothing to report when she arrived.

District Councillor Andy Strangeway advised that he had reported overgrown vegetation on the A1079 which is blocking sight lines to drivers leaving Wilberfoss. He had asked for ERYC to re-consider white lining at Windmill Meadows and confirmed that although the Clerk had requested the reinstatement of yellow lining where Storking Lane meets Main Street, he too would follow this up. He said he would also ensure that ERYC Highways are aware that the white lining to Moorfield Way, following road surface improvements, is also reinstated. He confirmed that between himself and the Clerk the new Engagement Office for Humberside Police will attend November's Parish Council meeting and that representatives from the Pocklington Provincial Wards and his fellow Ward Councillors will also be invited.

The Clerk confirmed that vandalism to the Parish Council notice board on Main Street had necessitated its removal. It will be collected by members of the Playing Fields Association and added to the bonfire at the annual Bonfire and Firework Display on Saturday 4<sup>th</sup> November. The Vice Chairman reported further minor anti-social behaviour in the village and confirmed that these have been reported to the Humberside Police.

**6 Progress Reports**

Subsequent to the meeting Councillor Randall advised that the Friendship Lunch had been attended by 14 people and it was much improved on last month. A number of those in attendance advised that they would return next month.

The Clerk advised that the Parish Council's request for a weight restriction on Storking Lane had been declined by East Riding of Yorkshire Council's Highways Department. In summary restrictions put more pressure on other roads and their policy is for an even distribution of HGV traffic around the county.

**7 Environment & Community Matters**

Councillor Cann will raise the flag over the Remembrance Sunday weekend.

The Parish Council's 5 year plan was not discussed although the Clerk offered to circulate it to Councillors Anita and Anna Coppinger.

A discussion took place regarding the purchase of a replacement notice board. The Vice Chairman advised that he had approached the Wilberfoss Jubilee Committee who may consider donating the remainder of their funds towards the purchase. If this is the case then an inscription will be added to the notice board. The Clerk advised that neighbouring parishes have all bought recycled plastic notice boards from one company and she agreed to furnish Councillors with details so that they can visit the parishes and check on the quality, etc. The VC suggested one notice board with half available to the community and the other half locked and used by the Parish Council. Further investigations will take place.

The Clerk advised of a vicious dog on dog attack which had been reported to her. The incident was duly reported to both the Police and the ERYC Dog Wardens who confirm that an investigation is underway.

**8 Councillors Reports and items for future Agendas:**

Councillor Cann reported that the speed indicator signs have been installed on Storking Lane but that one is too close to the junction of Main Street and he will asked for it to be moved closer to the school site. The signs will be in situ for 4 weeks from the 18<sup>th</sup> October. This covers half term and will give an indication of the difference in the behavior of drivers in term time and school holidays.

Councillor Cann further advised of an increase in dog foul and suggested that the school might like to offer a poster competition to the children. Councillor Anita Coppinger offered to talk directly to the school staff.

Councillor Cann advised that £1,000 has been received from the Tesco Bags for Help funding pot and will be used to tidy up the copse on Ings Road. He has a group of neighbours who are keen to give a help in hand but initially Acer Garden Services will be consulted over use a weed killer on the site.

Councillor Anna Coppinger advised that she is expecting a quote for work to the Citizenlink garden by next month.

The Vice Chairman advised that a number of trees are blocking street lighting on Main Street. The Clerk was asked to follow this up.

Councillor Abernethy offered a couple of street name suggestions and this will be discussed at next month's meeting. Councillors were all asked to give this some consideration in anticipation of a discussion.

## 9 Administration

The Clerk provided Councillors with an appraisal of her attendance at the Code of Conduct training session and urged Councillors to attend this free event when it becomes available again in the future.

The Chairman had advised prior to the meeting that she will lay the wreath at the Remembrance Day service. Councillors Ward and Abernethy offered to act as traffic wardens for the event and Councillor Ward advised that she would speak to the new publicans of The Oddfellows Arms who, in the past, have helped with the countdown to the two minutes' silence.

The Newsletter, etc will include :-

Anti-social behaviour coupled with the need to remove the notice board on Main Street.

## 10 Finance

The Clerk apologised for the fee of £30.00 incurred for the late submission of the Annual Audit. She had mistakenly assumed that the Return was due in after the public had been given the opportunity to view it.

The Clerk confirmed that the second instalment of this year's Precept had been received.

The Clerk advised that the Annual Return had been received from the External Auditor and has been displayed on the Parish website ([www.wilberfossparish.org](http://www.wilberfossparish.org)). There is a requirement in the future to include the Council's assets under box 9. This has been indicated on the Annual Return.

Payment was approved for the following online payments:

HM Revenue & Customs	Confidential
Smith – councillor expenses (mileage)	£13.00
Clerk's salary (September)	Confidential
PKF Littlejohn LLP (External Auditor)	£156.00
Litter Picker	Confidential
Clerk's work from home pay	Confidential
Clerk's travel expenses (Code of Conduct training)	£7.15
ERNLLCA – Chairman and Vice Chairman attendance at AGM)	£153.00
Wilberfoss Community Centre (Hire Charges)	£15.00
Acer Garden Services	£447.60

Meeting closed 8.28 pm

..... Lesley Hoyer (Chairman)

..... S M Wills (Clerk)