

**MINUTES OF THE MEETING OF THE WILBERFOSS PARISH COUNCIL**  
**Held on Thursday 16th March 2017 at Wilberfoss Community Centre, Main Street, Wilberfoss**

Present: Chairman Lesley Hoyer, Vice Chairman Dave Smith and Councillors Chris Clegg, Dave Appleton and Louise Ward, together with District Councillors Andy Strangeway and Kay West, Judy Abernethy and two members of the public.

1. Apologies for absence were received from James Cann and Norma Randall (via Dave Appleton). For the second month, no apologies were received from Elaine Etherington. Following a brief discussion, Judy Abernethy was duly co-opted onto the Parish Council (being proposed by David Smith and seconded by Chris Clegg).

The 15 minute question time was not utilised.

2. There were no declarations of interest made.

3. Minutes of the Meeting of the Wilberfoss Parish Council held on 16th February 2017 were unavailable for signature.

#### 4 **Planning**

The Council considered Planning Application 17/00438/PLF | Erection of a detached double garage with store | 22 Main Street Wilberfoss East Riding Of Yorkshire YO41 5NN and had no observations to make

The Council considered Planning Application 17/00657/PLF | Erection of single storey extension to rear and increase roof pitch to achieve additional first floor accommodation | 6 Willow Park Road Wilberfoss and had no observations to make.

#### 5 **District Councillor Reports**

District Councillor Andy Strangeway advised the Council that he had passed on to ERYC details of a dog fouling offender in Wilberfoss. He further confirmed that, having spoken to EYMS, they will continue to run the Friday and Saturday evening 45/46 bus services commercially but changes to the Sunday services and other evening services will come into effect on the 1<sup>st</sup> May. District Councillor West had nothing further to add.

The Clerk confirmed there had been no urgent decisions taken since the last meeting.

#### 6 **Progress Reports**

Work on the non-return valves to the beck has started, although it is not clear at the moment what has been done.

The Clerk advised that her query regarding a weight restriction on Storking Lane has been passed by Rob Brown from Highways to the Traffic & Parking Officers within East Riding of Yorkshire Council.

Councillor Clegg advised that he had applied to two separate funding pots for funds to improve the copse of trees on Ings Road. He had also applied for funding to install an old-style telephone box on the site left following the removal of the Citizenlink Kiosk.

Councillor Smith addressed the Council to advise members that his meeting with the Environment & Regeneration Committee had resulted in improved liaison between ERYC and the Parish Council to record accidents over the next 12 months. He had been advised, however, that the number of vehicles using the junction did not warrant a roundabout. District Councillor West suggested the Parish Council conduct a survey to ascertain whether those using the junction were coming from further afield than Wilberfoss. Councillor Appleton further suggested that the Parish Council might consider surveying those who use the village shop as the extended opening hours could encourage people from further afield. District Councillor West also suggested monitoring commercial vehicles using the junction as this could improve our chances of securing road safety measures. Councillor Smith and District Councillor Strangeway were thanked for their attendance at the Environment & Regeneration Committee meeting.

The litter bin that has been replaced on Main Street is not the correct size, although Councillor Smith advised that a direct approach to the contractor had resulted in being told the bigger bins are no longer made.

The Clerk advised that she had been in touch with ERYC regarding an additional lighting column on Ings Road. The Parish Council will incur the cost of such an installation, with an estimated figure of between £800 and £1,000. A suggestion was made by Dave Williamson, ERYC Street lighting, that the Parish Council could apply to the Local Grant Fund, although the Clerk was of the understanding that this pot of funding had ceased. Consultation with neighbouring property owners will need to take place before the Parish Council can consider such an installation. At this point the Clerk reported an incident of anti-social behaviour in the area, which the Council noted.

Councillor Appleton advised that he had approached Mick and Betty Barrand about the extensive archive material they have relating to the parish. They have assured him that it is in safe hands and that steps will be taken to release it, should there be a change in their circumstances. With such an extensive collection, transferring it to digital storage will be a long and difficult job.

The Council received a report about this month's Friendship Lunch from a resident who was in attendance. 22 people had attended, 3 of who were newcomers. It was acknowledged that additional advertising of the lunch is necessary and when it has been established how often the Newsletter will be printed the Council can make an informed decision on this. The Clerk advised that she had used the Parish Council's Facebook page to advertise the event and that she would approach a number of user groups of the Community Centre in order

for the information to filter out. Returning numbers of 19 is an acceptable level at this early stage.

**7 Environment & Community Matters**

Councillor Clegg offered to raise the flag on 21<sup>st</sup> April, the Birthday of Her Majesty.

There was nothing to add regarding the Parish Council's 5 year plan.

Councillor Smith advised that the Neighbourhood Watch AGM will take place on the 22<sup>nd</sup> April. He further confirmed that the village Neighbourhood Watch group consisted of 6 volunteers. With no chairman, treasurer or secretary, the volunteers asked the Parish Council if they would accept a cheque for £219.77 which was a credit balance on an account held for many years. Councillors voted unanimously to move the monies and it was agreed that the funds would be ring-fenced and used by the Neighbourhood Watch group, should they need it. Councillor Smith continued to talk about the lack of Police presence in the region and suggested that the Head of the Crime Prevention Panel, John Brown, is trying to organise a meeting with the new Chief of Police for Humberside. Councillor Smith was asked to provide the Council with a definition of a cold caller, this being 'an uninvited tradesperson who comes to your door and tries to sell you something'.

In Councillor Cann's absence the Clerk advised that there had been a delay in the installation of the Speed Indicator Signs.

The Clerk advised that she had been chasing ERYC for the receipt of funds through the Glass Recycling Credit Scheme. Confirmation was received from Chris Black at ERYC that we are due a payment of £482.22, to cover 2 quarters. This will take the funding pot to around £1,000.

Councillors were presented with a request for financial assistance from the Acting Executive Head of Wilberfoss School to contribute to the erection of a permanent fence around some of the school's perimeter. Councillor Clegg offered to talk to the Head in person to ascertain what role FOWS currently have with regard to fundraising and to suggest that any funding offered might need to be matched by fundraising by the school and parents.

**8 Councillors Reports and items for future Agendas:**

Prior to the meeting Councillor Cann had offered to update the Community Emergency Plan.

Councillor Appleton advised that he has cleaned the bus shelter outside the Community Centre and is happy to continue to assess the need for additional cleaning.

Councillors Hoyer and Ward will report back on their attendance at a forthcoming meeting to discuss EYMS bus service provision. Councillor Hoyer will further report on her attendance at a forthcoming Planning Day.

The Chairman asked the Clerk to chase on the provision of safety measures on Footpath 6.

Councillors were notified of a possible rough sleeper in the Parish and the Clerk offered to report this to the East Riding of Yorkshire Council.

**9 Administration**

The Clerk advised that she had made a number of attempts to contact the Editor of Newsletter, to no avail. A Newsletter was however printed and delivered in early March. Assuming this will now be printed on a monthly basis it was agreed to include:

A welcome to Judy Abernethy, further details of the monthly Friendship Lunch and incidents of anti social behaviour

**10 Finance**

Payment was approved for the following cheques:

|             |  |              |
|-------------|--|--------------|
| Chq No 1567 | Wilberfoss Junior Football Club                        | £300.00      |
| Chq No 1568 | J G Burton (Allotment rent from 1.2.17-31.1.18)        | £412.50      |
| Chq No 1569 | Wilberfoss Community Centre (to include A1079 meeting) | £35.00       |
| Chq No 1570 | Acer Garden Services                                   | £447.60      |
| Chq No 1572 | Smith (mileage)  | £40.15       |
| Chq No 1573 | ERNLLCA (Planning Training Day)                        | £51.00       |
| Chq No 1574 | Litter Picker  | Confidential |
| Chq No 1575 | HM Revenue & Customs                                   | Confidential |
| Chq No 1576 | Clerk's February salary                                | Confidential |
| Chq No 1577 | Clerk's work from home pay                             | Confidential |

The Clerk confirmed receipt of the annual rent from the Allotment Association of £630.00.

A brief discussion took place regarding the format of this year's Annual Parish meeting. It was suggested by the Chairman that we might like to consider a village walkabout.

Meeting closed at 8.46 pm

..... Lesley Hoyer (Chairman)

..... S M Wills (Clerk)