

MINUTES OF THE MEETING OF THE WILBERFOSS PARISH COUNCIL
Held on Thursday 17th August 2017 at Wilberfoss Community Centre, Main Street, Wilberfoss

Present: Chairman Lesley Hoyer, Vice Chairman Dave Smith and Councillors James Cann, Norma Randall, Judy Abernethy and Louise Ward together with District Councillor Andy Strangeway and 5 members of the public.

There were no apologies

1. The Clerk confirmed there had been no applications for the three current vacancies but a number of people in the audience were here to get a flavour of a meeting and may consider applying.

2 Councillor Randall declared a non-pecuniary interest in the item relating to the removal of a tree on land adjacent to the butcher's shop.

The 15 minute question time was utilised by a member of the public to enquire when temporary speed awareness signs will be acquired for Storking Lane.

3 Minutes of the Meeting of the Wilberfoss Parish Council held on 20th July 2017 were signed as a true record.

4 **Planning**

The Council considered Planning Application 17/02208/PLF Erection of a detached dwelling and garage at land north of Wilberfoss Community Centre. Although a brief discussion took place regarding access to the site, the Council had no observations to make.

The Council considered Planning Application 17/02524/PLF Erection of a two storey extension to side of 50 Willow Park Road, Wilberfoss and had no observations to make.

The Council received notification that Planning Application 17/00459/PLF Erection of two dwellings at land south west of Villa Farm, 39 Main Street, Wilberfoss had been granted.

The Council received notification that Planning Application 17/01854/PLF Erection of a detached single garage at 22 Main Street, Wilberfoss had been granted.

A brief discussion took place about the Parish Council's general responses to Planning Applications and it was agreed that a 'no observations' response showed that the Council was neutral.

5 **District Councillor Reports**

District Councillor Andy Strangeway reported that the sealing of the repair work on Storking Lane had taken place and that Moorfield Way and The Paddock will be surface dressed to treat repairs. Councillor Abernethy reported that the road surface recently added to Willow Park was very rough and appeared incomplete. Councillor Strangeway agreed to bring this to the attention of ERYC Highways staff.

The Clerk confirmed that there had been no urgent decisions taken within the last month.

6 **Progress Reports**

Councillor Randall reported that 31 people had attended this month's friendship lunch, to include 2 new members. A brief discussion took place regarding the removal of the provision of funds towards the cost of the first meal for pensioners. It was agreed that funding would cease and if necessary financial assistance may be re-visited at some point in the future.

7 **Environment & Community Matters**

Councillor Cann offered to raise the flag on the 15th September, the birthday of Prince Harry.

The Parish Council's 5 year plan was not discussed but the Clerk was asked to send the website link <http://www.wilberfossparish.org/Data/Sites/37/media/action-plan/action-plan.pdf> to Councillor Abernethy. The Chairman asked the Clerk whether there had been any success with a funding bid to Persimmon Homes for help to provide a bus shelter on Main Street. The Clerk agreed to chase Paul Gibney who had offered to take this up on the Council's behalf.

Councillor Randall advised that the proposal for the tree at the butcher's shop was now to reduce it in size and not to fell it. WiB are in the process of ascertaining who owns the land on which it stands. The Chairman suggested that for £3 a check could be made at The Land Registry.

Councillor Abernethy offered to speak to Darryl Jobson about the cost to include the A1079 Questionnaire in the monthly Newsletter. It was reported that an accident had occurred at the western junction of Wilberfoss on Wednesday 16th August around noon. Councillor Smith offered to update the Action A1079 campaign group.

The Clerk advised of receipt of a letter from Burtons' Solicitor regarding the renewal of the 10 year lease of the Allotments. There has been a request for a small increase in the rent which is still well within the amount paid by the allotment holders for their plot. There has also

been a request for a break clause at 5 years, although Grant Burton has suggested that this is unlikely to mean that the land will be withdrawn before the expiry of the next 10 year lease. The Clerk advised that the Burtons were in touch directly with members of the Allotment Association.

The Clerk presented the Council with a request from David Siddle, Rural Housing Enabler at East Riding of Yorkshire Council, who would like to attend a Parish Council meeting to talk about affordable housing in Wilberfoss. It was agreed to invite David to September's meeting.

8 Councillors Reports and items for future Agendas:

Councillor Smith reported that following the departure of Pete Armstrong, the Neighbourhood Watch group has been re-organised. It now has a Communications Officer in Louise Ward and Pete Oates has agreed to be the co-ordinator for the Moorfield Way area. Councillor Smith also advised that the next meeting of the Action A1079 Committee will take place on Friday 20th October and at present he is the only representative for Wilberfoss Parish Council. Other Councillors were welcome to attend the meeting.

Councillor Randall asked whether Persimmon Homes had applied in retrospect for the pumping station that has been positioned on the public open space on the Moorfield development. District Councillor Strangeway offered to follow this up with ERYC Planning. She further reminded the Council of the obstructing hedge on Moorfield Way and the footpath leading to the bus stop on Main Street. The Clerk is aware and has spoken directly to the tenant of the land adjoining the hedge.

Councillor Cann advised that the temporary speed indicator signs will not be in situ on Storking Lane until at least September.

Councillor Abernethy asked that we put another notice in the Newsletter about boundary hedges. She also advised that if the Clerk could supply her with a number of 'no parking on pavement' leaflets she would be happy to fix them to the windscreens of offending vehicles.

Councillor Abernethy also asked for an update on the garden project to the front of the Community Centre. It was confirmed that quotes are currently being sought and an update will be presented to the Parish Council as soon as possible.

The Clerk confirmed that the glass recycling units will remain on site, despite the Recycle Credit Scheme having come to a close.

9 Administration

The Newsletter, etc will include :-

- Update on the glass recycling facility
- The affordable housing meeting
- A reminder to report accidents on the A1079
- An update on the Friendship Lunch funding

The Chairman advised that she will not be available for the meeting in October and Councillor Cann confirmed he will not be available for September's meeting

10 Finance

The Council passed a resolution to make a slight adjustment to the Financial Regulations, following a move of the Parish Council's banking to the Utility Trust Bank. Item 6.4 now includes 'Orders for payment drawn on the bank account will require triple authority. The Clerk has permission to view and submit payments. Authorised Councillors have permission to view and authorise payments'.

Payment was approved for the following online payments:

Wilberfoss Community Centre	£15.00
Wilberfoss Community Centre (payment received in error by the WPC)	£150.00
Clerk's telephone and broadband quarterly expenses	£163.92
Clerk's salary	Confidential
Clerk's work from home pay	Confidential
H M Revenue & Customs	Confidential
Litter Picker	Confidential
Acer Garden Services (to include spraying of footpaths 4 & 5)	£567.60
Councillors expenses (Hoyer – mileage for Western Parishes Liaison meeting)	£15.60

A BACS payment of £150.00 was received in error and should have been paid to Wilberfoss Community Centre for the hire of a room for the General Election. These funds have been transferred to the Community Centre's bank account.

The Clerk was asked to speak to Acer Garden Services regarding the spraying of Footpath 4.

Meeting closed 8.28 pm

..... Lesley Hoyer (Chairman)

..... S M Wills (Clerk)