

MINUTES OF THE MEETING OF THE WILBERFOSS PARISH COUNCIL

Held on Thursday 19th May 2016 at Wilberfoss Community Centre, Main Street, Wilberfoss

Present: Chairman Lesley Hoyer, Vice Chairman Dave Smith and Councillors, Chris Clegg, Norma Randall, Mandy Brisco, James Cann, Elaine Etherington and Dave Appleton, District Councillor Andy Strangeway and two members of the public

1. There were no apologies for absence. A vacancy currently exists but it will not become apparent until after the 24th May whether it will be filled by an election or can be filled by co-option.

The 15 minute question time was utilised by the owner of the Old Chapel on Back Lane. He proposes to erect a temporary storage structure and asked the Parish Council for guidance. He was instructed to contact East Riding of Yorkshire Council Planning Department to ascertain whether permission is required.

2 As a neighbour, Councillor Cann declared a personal interest in the matter of the planning permission on 23 Ings Road.

3 Minutes of the Meeting of the Wilberfoss Parish Council held on 21st April 2016 were signed as a true record.

4 Planning

The Council considered Planning Application 16/01348/PLF | Erection of two storey extension to side, single storey extension to rear following demolition of existing, erection of detached garage at rear of property following demolition of existing garage/shed and alterations and widening of existing vehicular access | 19 Main Street Wilberfoss East Riding Of Yorkshire YO41 5NN and had no observations to make

The Council considered Planning Application 16/01381/PLF | Erection of two and single storey extension to side following demolition of existing garage | 4 Foss Beck Close Wilberfoss East Riding Of Yorkshire YO41 5PR and had no observations to make.

The Council considered Planning Application 16/01356/PLF | Erection of a detached garage | 31 Moorfield Drive, Wilberfoss and had no observations to make.

The Council considered Planning Application 16/01590/PLF | Erection of two storey extension to side and external alterations | 23 Ings Road Wilberfoss East Riding Of Yorkshire YO41 5NG and had no observations to make.

Councillors were informed that the following planning applications had been granted approval:

Erection of a first floor extension over existing garage to side and single storey extension to rear at 29 The Paddock, Wilberfoss.

Erection of a two storey extension to side, single storey extension to rear at 5 Beckside, Wilberfoss.

5 Ward Councillor Andy Strangeway was welcomed and addressed the meeting to advise that he had arranged a meeting with representatives from East Riding of Yorkshire Council to discuss the A1079 in general and to show his support for a roundabout at Wilberfoss. He further advised of a number of funding pots that are available for projects and urged the Council to consider these. The Clerk wondered whether the funding might be suitable for providing non-return valves on drains leading from Beckside into Foss Beck. A meeting was arranged between the Ward Councillor and the Clerk for him to assess the situation.

The Clerk advised that there had been no urgent decisions made since the last Parish Council meeting.

6 **Progress Reports**

The Council is encouraged by the support for their petition to raise awareness of the need for a roundabout at Wilberfoss. A lengthy discussion took place about the roundabout and alternative measures and the Ward Councillor will present these at his meeting next week. A suggestion was made to request a lowering of the speed limit on the A1079 but Councillor Clegg was conscious that already the A1079 is littered with different speed restrictions. A vote on this will take place at next month's meeting. The Clerk will notify residents of the link to the petition online and the Chairman offered to put a paper copy in prominent places around the village. Councillor Clegg was concerned about the ability to sign in duplicate if a paper copy was also available.

8 **Environment & Community Matters**

The next flag-flying date is the 2nd June. Councillor Clegg has offered to raise the flag.

Members voted to postpone any decision on the replacement of the lighting on Church Bridge until East Riding of Yorkshire Council has completed their replacement lighting column project.

The Chairman advised that she is liaising with East Riding of Yorkshire Council representatives regarding the installation of a bus shelter at the A1079 bus stop. Councillor Clegg had made enquiries about the provision of a hardwood bus shelter for the bottom of Wilberfoss Hill. As well as providing an element of shelter for those waiting at the bus stop, it will also offer Wilberfoss in Bloom an opportunity to enhance a currently bland area of the village. The cost is prohibitive at present but Ward Councillor Strangeway suggested an approach to one of East Riding of Yorkshire Council's funding pots for assistance. He further advised that he would be happy to take this up on the Council's behalf.

Councillor Cann advised that he was still awaiting a response from Paula Danby at ERYC regarding the use of portable speed cameras on Storking Lane. The Chairman advised that a discussion about this had taken place at the Western Parishes Liaison Group meeting she had attended recently and offered to take the issue up with Andy Burton at ERYC. She further advised that the meeting was well attended and offered the Council an opportunity to network with neighbouring Councils. She will attend the next meeting on the 28th July which is likely to take place at Barmby Moor.

9 **Councillors Reports and items for future Agendas:**

Councillor Clegg notified Councillors that information distributed to members regarding staff salary payments can be discussed at next month's meeting. The Clerk and the Chairman were not included in the distribution, nor will they be included in the discussion.

Councillor Smith advised that he will be absent from next month's meeting.

Councillor Randall asked whether a request could be made to ERYC for a replacement fingerpost at the junction of Main Street and Storking Lane. She further requested that the Council ask for a dropped curb to the footpath at the bottom of Moorfield Way which a number of residents in mobility scooters are struggling to mount the footpath. Lastly she requested that a larger litter bin be considered outside the shop. She was informed that a request had already been made to ERYC for the bin outside Costcutter and the one at the bus stop opposite be switched to accommodate this.

10 **Administration**

The Clerk will again look at the new Financial Regulations before they are considered at next month's meeting. It was suggested that members consider introducing a funding limit on the need to complete the Council's grant funding application.

11 **Finance**

Payment was approved for the following cheques:

Chq no 1477	Councillor's mileage expenses (Hoyer)	£21.84
Chq no 1478	Wilberfoss Community Centre (hire charges)	£13.50
Chq no 1479	Npower (electricity supply to parish owned lighting)	£226.76
Chq no 1480	Npower (electricity supply to parish owned lighting)	£4.85
Chq no 1481	Acer Garden Services	£447.60
Chq no 1482	Litter Picker	Confidential
Chq no 1483	HM Revenue & Customs	Confidential
Chq no 1484	Clerk's salary	Confidential
Chq no 1485	Clerk's work from home pay	Confidential
Chq no 1486	Councillors mileage expenses (Smith)	£14.30

The Clerk notified members of the receipt of the first instalment of the 2016-2017 Precept of £8,000.

Following the internal audit inspection, one or two minor points were noted. Four small payments could have been included in the VAT return. The Clerk agreed to postpone the completion of the VAT Return in future years until after the internal audit inspection has taken place. Furthermore, the payment of £638.68, which covered expenses incurred at the annual Elders Party, had not been detailed in the Minutes. As the payment was not funded from the Precept it was unclear whether it should be documented in the same way. Councillor Clegg requested that the Clerk seek guidance from ERNLLCA.

Meeting closed at 9.13 pm

..... Lesley Hoyer (Chairman)

..... S M Wills (Clerk)