

WILBERFOSS PARISH COUNCIL

Clerk: Sarah Wills 2 Paddock Close Wilberfoss YORK YO41 5LX

01759 380123

sarah-wills@supanet.com

www.wilberfossparish.org

MINUTES OF THE MEETING OF THE WILBERFOSS PARISH COUNCIL

Held on Thursday 17th March 2016 at Wilberfoss Community Centre, Main Street, Wilberfoss

Present: Chairman Lesley Hoyer, Vice Chairman Dave Smith and Councillors Mandy Brisco, Chris Clegg, Sue Butterfield, Norma Randall and Dave Appleton and one member of the public

1. Apologies for absence were received from Councillors James Cann and Elaine Etherington.

The 15 minute question time was not utilised.

2. There were no declarations made by any Councillor present.
3. Minutes of the Meeting of the Wilberfoss Parish Council held on 18th February 2016 were signed as a true record.

4. Planning

The Council considered Planning Application 16/00642/PLF | Erection of single storey extension following demolition of out building to rear, replacement of windows and door to rear, widening of access from Back Lane and erection of metal fencing to front | 7 Main Street Wilberfoss East Riding Of Yorkshire YO41 5NP and had no observations to make.

The Council considered Planning Application 16/00469/PLB | Listed building consent for erection of single storey extension following demolition of out building to rear, replacement of windows and door to rear, replacement of damaged kneelers, widening of access from Back Lane, repointing of gable wall, erection of metal fencing to front | 7 Main Street Wilberfoss East Riding Of Yorkshire YO41 5NP and had no observations to make.

The Council considered Planning Application 16/00785/PLF | Erection of two storey extension to side, single storey extension to rear and associated alterations | 5 Becksie Wilberfoss East Riding Of Yorkshire YO41 5NS and had no observations to make.

The Council was notified that Planning Application 16/00110 from Mrs Audrey Dearman for a Certificate of Lawfulness at Field House, Bolton Lane, Wilberfoss had been granted.

The Council was notified that Planning Application 15/00696/STPLF from Persimmon Homes for the erection of 44 dwellings with associated access, open space and landscaping had been granted.

The Council was notified that Planning Application 15/03650 from Mrs B Frost for the conversion and extension of outbuildings at Boxers Cottage, Birker Lane had been granted.

The Council was notified that Planning Application 15/03325 from Mr and Mrs Baldock for the retention of boundary fence at 24 Moorfield Way, Wilberfoss had been granted. The Clerk advised that she had been in touch with District Councillor West who in turn had tried to make contact with the case officer about the approval.

5. District Councillor Kay West was absent from the meeting.

The Clerk advised that there had been no urgent decisions taken since the last Parish Council meeting.

6. **Progress Reports**

Councillor Clegg advised that due to a lack of volunteer availability he was unwilling to carry on with the proposed celebration to mark HRHs 90 Birthday.

A brief discussion took place regarding the provision of a bus shelter and what steps would be needed to consult the wider community. It was agreed that a request would be made via the Newsletter, Facebook page and website for suggested positioning. If insufficient interest is shown, the scheme will be abandoned.

8. **Environment & Community Matters**

The next flag-flying date is the 21st April, HRH 90th Birthday. Councillor Clegg agreed to raise the flag.

Items under the Parish Council's Action Plan included the provision of decorative and more traditional street lighting to Church Bridge. It was agreed to consult the community via the newsletter and discuss the matter further at the Council's meeting in April.

The Council agreed to petition the East Riding of Yorkshire Council for the provision of road safety measures, following another accident on the A1079 at the Wilberfoss junction. Councillor Clegg will look into setting up an online petition

and will liaise with the Clerk to provide a paper copy for distribution to the public access locations within the village. Councillor Randall offered to take the petition around this year's Annual Duck Race.

The Council provided a number of street names for the East Riding of Yorkshire Council street name bank.

9 **Councillors Reports and items for future Agendas:**

The Council gave the go ahead for Acer Garden Services to remove a dead tree from the wooded copse on Ings Road.

The Clerk was requested to contact Lesley Whitehead, Local Footpaths Officer at East Riding of Yorkshire Council, and stress the Council's disappointment about the removal of a hedge on Footpath 5 and to ask for its reinstatement.

The Clerk was asked to contact the property owner of the hedge on Becksides to ask for it to be maintained.

Councillor Appleton notified members of an excess of debris along the bank of the beck. The Chairman agreed to provide the Clerk with photographs so that the issue could be raised with the Drainage Board.

Councillor Randall notified members of two incidents where she encountered speeding vehicles along the lane leading to the playing fields.

10 **Administration**

Following a brief discussion, Councillor Clegg was requested to re-assess the revised Financial Regulations and members were encouraged to go through them before adopting them in April.

The Chairman asked that all the necessary paperwork be submitted to the bank by the new signatories to update the Council's bank signing mandate before next month's meeting.

11 **Finance**

Payment was approved for the following cheques:

Chq no 1457	East Riding of Yorkshire Council (street lighting)	£1197.53
Chq No 1458	Councillor's mileage allowance (Smith)	£7.80
Chq No 1459	Acer Garden Services	£447.60
Chq No 1460	Wilberfoss Community Centre (Hire Charges)	£13.50
Chq No 1461	ERNLLCA (Advanced chairmanship training Hoyer/Smith)	£108.00
Chq No 1462	Litter Picker	Confidential
Chq No 1463	HM Revenue & Customs	Confidential
Chq No 1464	Clerk's February salary	Confidential
Chq No 1465	Clerk's work from home pay	Confidential
Chq No 1466	J G Burton (Allotment land rent)	£412.50

The Clerk confirmed receipt of the Allotment Holders' annual rent of £630.00. This leaves a surplus of £316.62 of ring-fenced funds to be used by the Allotment holders. The Clerk further confirmed that £253.37 will be credited to the Council's bank account by way of Recycle Credit funding. This leaves a surplus of £583.61 ring-fenced for community projects.

Meeting closed at 8.46 pm

..... Lesley Hoyer (Chairman)

..... S M Wills (Clerk)