

MINUTES OF THE MEETING OF THE WILBERFOSS PARISH COUNCIL
Held on Thursday 21st January 2016 at Wilberfoss Community Centre, Main Street, Wilberfoss

Present: Chairman Lesley Hoyer, Vice Chairman Dave Smith and Councillors Mandy Brisco, Chris Clegg, James Cann and Elaine Etherington, District Councillor Kay West and 4 members of the public

1. Apologies for absence were received from Councillor Norma Randall and Sue Butterfield. The Clerk advised that with no applications to consider, one vacancy still remains.

The 15 minute question time was utilised by Mr Bowes to address the Council over the refusal of Planning Application 15/03105. It was further utilised by members of the Allotment Association to discuss the provision of a small number of incinerators at the allotment site and lastly by a member of the public to address a highways issue and a request for the previous Elders Party organisers to be thanked for their efforts.

2. There were two declarations of interest made by Councillors Hoyer and Cann who as neighbours of Mr Bowes, declined to participate in the discussion which took place in the 15 minute question time. **ACTION**

3. Minutes of the Meeting of the Wilberfoss Parish Council held on 17th December 2015 were signed as a true record.

4. Planning

The Council was notified that Planning Application 15/03478 from Mr Richard Day for the erection of a single storey extension at 8 Paddock Close had been granted.

The Clerk further reported that Planning Application 15/03105 from Mr Bowes for the erection of a house on land east of 16 St Oswald's Close, Wilberfoss has been refused permission.

Planning Application 16/00109 for the removal of condition 4 of Planning Permission Q1567 to allow use of Field House as a permanent dwelling and Planning Application 16/00110 for a Certificate of Lawfulness for unrestricted occupation of Field House, Bolton Lane were considered in conjunction with each other. The Parish Council had no observations to make.

5. District Councillor Kay West was present. She confirmed that budgets were currently being set and that further cutbacks by East Riding of Yorkshire Council will need to be made.

6. **Progress Reports**

Councillor Clegg notified the Council that the second screening of the Reel Deal Cinema Club will take place on Sunday 13th March and they will be showing Spectre. Councillor Clegg asked the Clerk to add the co-ordinates of the Club's Facebook page to the Minutes <https://www.facebook.com/reeldealcinemaclub/>. He further advised that the committee has grown to 12 volunteers and that he has made two funding bids for help towards the purchase of equipment. It is proposed to have 4 screenings a year – a family film in winter, a blockbuster in spring, a film suitable for the elders of the village in summer, followed by a summer garden party and something that will appeal to the teens in autumn.

Councillor Butterfield was not present at the meeting so the street lighting project for Church Bridge will be delayed another month.

Councillor Cann was unable to provide photographs of the offending tree on Ings Road. Any decision will be delayed until February. He further advised that Keep Britain Tidy glow in the dark dog fouling stickers have to be purchased with posters and will cost in the region of £200. Members voted against the purchase and the project was shelved.

The Clerk confirmed that the Public Access Defibrillator has been delivered and she is making arrangements to have it installed at The Pavilion.

Alan Dibb and Steve Langstaff addressed the Council and asked them to further consider the use of a small number of incinerators at the Allotment site. It was agreed that Alan would draw up a list of rules and that the Council would allow them to be used for a trial period over the coming growing season. The project would be re-evaluated in October 2016.

Councillor Clegg advised that he had received 62 positive responses to the Elders Party. £1,649.87 has been received from Pat Jones (the previous organiser of the Elders Party) with a stipulation that it is spent on the Elders Party and if this no longer runs, then on the elders of the village. Councillor Clegg will make the necessary arrangements to thank the previous organisers of the party.

The Chairman confirmed that the proposed lighting to the lane leading to the Pavilion, play area and recycling facility has been installed and thanked those involved in the project.

8 **Environment & Community Matters**

The next flag-flying date is 6th February 2016. Councillor Clegg volunteered to raise the flag.

A discussion took place regarding a village celebration for Her Majesty's 90th Birthday. Councillor Clegg made a couple of suggestions and asked that the matter be discussed in more detail at February's meeting.

The Clerk advised that pre-notification of the suspension of the Council's Financial Regulations will need to take place before the Council can consider an extension to the current grass cutting contract. Councillor Clegg has put together a risk assessment in anticipation of any discussion and it will roll over until February's meeting.

The subject of a bus shelter will be discussed at next month's meeting after the Chairman has canvassed the opinion of those in attendance at the Elders Party on Sunday 24th January.

Councillor Clegg presented a number of projects to the Council and asked for a commitment to funding or underwriting the projects. The result of the discussion was that the Council would cover the £280 it cost to put on the first Reel Deal Cinema Club screening and commit a further £470 for the second screening. These monies will come from the Recycle Credits. A commitment to underwrite any future Elders Parties, subject to funds being unavailable through donations, grant funding or existing funds was also agreed. The Council further agreed in principle to a commitment of £750, should a Festival of Sport take place to celebrate the Rio 2016 Olympics and lastly they committed £250 towards the cost of hosting a 'walk the parish paths' initiative. Much of the committed funds is dependent on Councillor Clegg's ability to get commitment from others to undertake the projects. Regular updates will be provided to the Council and the Clerk was asked to add the Parish Council's Action Plan to the Agenda on a permanent basis.

9 **Councillors Reports and items for future Agendas:**

Councillor Brisco agreed to investigate further the need to pay business rates if the Parish Council were to take ownership of the decommissioned Citizenlink Kiosk. She reiterated that Wilberfoss in Bloom are still interested in making use of it if it proves viable for the Parish Council to take on the responsibility of it.

10 **Administration**

The Clerk confirmed that the Council's insurance policy covers up to 200 people at the Reel Deal Cinema Club screenings.

Following a discussion about the absence of the Clerk and Chairman at July's planned monthly meeting, it was agreed to cancel the meeting for that month.

11 **Finance**

Payment was approved for the following cheques:

Chq No 1436	Litter Picker	Confidential
Chq No 1437	HM Revenue & Customs	Confidential
Chq No 1438	Clerk's December salary	Confidential
Chq No 1439	Clerk's work from home pay	Confidential
Chq No 1440	Zurich Insurance (Annual Insurance policy)	£251.85
Chq No 1441	Wilberfoss PFA (Contribution towards the cost of a public Access Defibrillator)	£270.00
Chq No 1442	Wilberfoss Community Centre (Hire charges for PC meeting and the first screening of the Reel Deal Cinema Club)	£67.50
Chq No 1443	Councillor's mileage allowance (Smith – Crime Prevention)	£9.10
Chq No 1444	Reel Deal Cinema Club expenses	£120.60
Chq No 1445	Reel Deal Cinema Club expenses	£107.52
Chq No 1446	Acer Garden Services	£447.60

Members agreed to set the 2016-2017 Precept at £16,000, this resulted in a drop of 0.4% on last year's Precept.

The Chairman advised that new bank signing mandates will need to be completed at February's meeting.

Meeting closed at 9.15 pm

..... Lesley Hoyer (Chairman)

..... S M Wills (Clerk)