

**MINUTES OF THE MEETING OF THE WILBERFOSS PARISH COUNCIL**  
**Held on Thursday 18<sup>th</sup> February 2016 at Wilberfoss Community Centre, Main Street, Wilberfoss**

Present: Chairman Lesley Hoyer, Vice Chairman Dave Smith and Councillors Mandy Brisco, Chris Clegg, James Cann and Norma Randall together with District Councillor Kay West and Dave Appleton.

1. Apologies for absence were received from Councillors Elaine Etherington and Sue Butterfield.

The Clerk notified the Council of the receipt of two applications for the current vacancy. Adrian Nicholson was unable to attend the meeting but Dave Appleton was present. Having lived in Wilberfoss 40 years it was felt that Dave's wealth of knowledge of village life would be an asset to the Council and he was duly co-opted.

The 15 minute question time was not utilised.

2. There were no declarations made by any Councillor present.
3. Minutes of the Meeting of the Wilberfoss Parish Council held on 21<sup>st</sup> January 2016 were signed as a true record.
4. Planning

The Council considered Planning Application 16/00249/PLF | Erection of first floor extension over existing garage to side and single storey extension to rear following removal of existing conservatory | 29 The Paddock Wilberfoss East Riding Of Yorkshire YO41 5LZ and had no observations to make

The Council considered Planning Application 16/00370/PLF | Erection of single storey extension to rear, installation of 2 roof lights in roof to front and new window on east elevation | Toms Folly Bolton Lane Wilberfoss East Riding Of Yorkshire YO41 5NX and had no observations to make.

The Council considered Planning Application 16/00369/PLF | Erection of general purpose agricultural storage shed and construction of new access track | Toms Folly Bolton Lane Wilberfoss East Riding Of Yorkshire YO41 5NX and had no observations to make.

The Council considered Planning Application 16/00383/CLP | Certificate of Lawfulness for the erection of a single storey extension to rear following removal of existing rear extension, erection of single storey extension to front, conversion of existing garage to additional living accommodation and removal of existing car port under permitted development rights | Horseshoe House 10 Foss Beck Close Wilberfoss East Riding Of Yorkshire YO41 5PR and had no observations to make.

The Council was notified that Planning Application for the change of use of domestic annexe to use as a holiday let at 12 The Meadows, Wilberfoss had been granted.

The Council considered a re-submission of Planning Application 15/03325/PLF | Retention of boundary fence (Re-submission of 14/03749/PLF) | 24 Moorfield Way Wilberfoss East Riding Of Yorkshire YO41 5PL and objected to it on the same grounds as they had done previously, namely that it is overbearing and may cause an issue with traffic sight lines. This will become more apparent when the proposed two year development of land beyond Moorfield Way begins. It could also set precedence for neighbouring property owners to fence in their boundaries in on what is an open plan development.

5. Councillors took the opportunity to reflect on the sad news of the death of District Councillor Stephen Lane who, as a District Councillor, had supported the Council over many years. District Councillor West notified Councillors of an increase in this year's Council tax of 3.99%.

The Clerk advised that there had been no urgent decisions taken since the last Parish Council meeting.

6. **Progress Reports**

Councillor Butterfield was absent from the meeting and was therefore unable to provide members with an update to the proposed improvement to Church Bridge lighting columns.

Councillor Cann provided photographs of an offending tree on Ings Road which is owned by the Parish Council. Members agreed to have the tree removed and the Clerk was requested to liaise with Acer Garden Services

Councillor Clegg offered to register the lighting of the village Beacon for HRH's 90<sup>th</sup> Birthday celebrations. Further arrangements for the evening will be discussed at the Council's meeting in March.

Despite receiving two expressions of interests for use of the decommissioned Citizenlink, the long-term future of it looked uncertain so the Council voted to allow East Riding of Yorkshire Council to remove it and return the site to its original state, i.e., grassed and fenced and incorporated into the Community Centre garden.

A brief discussion took place about the provision of a bus shelter and it was agreed that further public consultation will be necessary.

**8 Environment & Community Matters**

The next flag-flying dates are 19<sup>th</sup> February, 10<sup>th</sup> March and 14<sup>th</sup> March. Councillor Clegg volunteered to raise the flag. He further suggested flying the East Riding flag outside of the official Union Jack flying days and members were in agreement.

A number of items under the Parish Council's Action Plan had already been discussed.

At the request of Acer Garden Services, and with the advice and guidance of East Riding & North Lincolnshire Local Councils Association (ERNLLCA), the Parish Council suspended their Financial Regulations to consider an offer to extend the current grass cutting contract at the same fixed price as was offered and agreed in 2013. The proposal was for a new contract to be in place until the end of the 2019 season. The Council undertook the necessary Risk Assessment which highlighted that the quote, having been competitive 3 years ago, was likely to be competitive now. They also took into account the fact that as a local business, Acer Garden Services offer a guarantee of quality because the damage to their reputation by failing to fulfil a high-profile contract would be great. Members voted unanimously to accept Acer Garden Services' offer and the Clerk will draw up the necessary documentation.

The Chairman presented members with a letter from the Chairman of the Wilberfoss Community Centre who would like to be in a position to retire. The Clerk advised that since the letter was received, three volunteers have come forward to join the Committee and she was asked to acknowledge this and suggest to the Management Committee that they come back to the Council should they need anything further.

The Clerk advised that she had been approached by Cuadrilla Resources who may take up a fracking licence. They have offered the Parish Council the opportunity for a private meeting. This offer has been declined but the Council would welcome an open, public meeting in the future.

**9 Councillors Reports and items for future Agendas:**

The Chairman asked the Clerk to investigate when the next Streetscene visit is due.

Councillor Cann advised that although East Riding of Yorkshire Council is unable to deal with the graffiti that is evident on a lamp post in the village, representatives from the village Neighbourhood Watch team may be able to assist.

Councillor Cann further confirmed that he is looking into speeding initiatives which the Council may be in a position to consider on Ling Lane/Storking Lane. He will report further at a future meeting.

**10 Administration**

Members agreed to the Chairman's attendance at ERNLLCA's Advanced Chairmanship training. Vice Chairman Smith may also attend, subject to being available on all three dates.

**11 Finance**

Payment was approved for the following cheques:

Chq No 1448	Litter Picker	Confidential
Chq No 1449	HM Revenue & Customs	Confidential
Chq No 1450	Clerk's January salary	Confidential
Chq No 1451	Clerk's work from home pay	Confidential
Chq No 1452	Just Ink & Paper (ink supply)	£44.98
Chq No 1453	Acer Garden Services	£447.60
Chq No 1454	Wilberfoss Community Centre (hire charges)	£13.50
Chq No 1455	VOID	-
Chq No 1456	Clerk's telephone and broadband expenses	£144.54

The Chairman distributed new bank signing mandates for completion.

Meeting closed at 8.50 pm

..... Lesley Hoyer (Chairman)

..... S M Wills (Clerk)