

# WILBERFOSS PARISH COUNCIL

Clerk: Sarah Wills 2 Paddock Close Wilberfoss YORK YO41 5LX

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## To all members of the Council

You are hereby summonsed to attend a meeting of the Wilberfoss Parish Council to be held in the Community Centre, Main Street, Wilberfoss from 7.30 pm on Thursday 16<sup>th</sup> June 2016 to transact the following business.

*Sarah Wills*

Clerk to the Council

**PUBLIC QUESTION TIME:** : Up to 15 minutes will be allocated at the start of the meeting to invite residents to give their views and questions to the Parish Council on issues on this Agenda, and at the discretion of the Chairman, raise issues for future consideration. Members of the public may not take part in the Parish Council meeting itself unless invited to by the Chairman.

## AGENDA

1. To accept apologies on behalf of absent members and to consider any applications for the current vacancy.
2. To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared. To note dispensations given to any member of the council in respect of the agenda items listed below.
3. To confirm the Minutes of the Wilberfoss Parish Council meeting held on the 19<sup>th</sup> May 2016, along with the Minutes of the Annual Parish Council meeting held on the same day.

### 4. Planning Matters:

To consider Planning Application 16/01303/PLF | Erection of a general purpose steel portal framed building with external concrete apron | Endfield Nurseries Storking Lane Wilberfoss East Riding Of Yorkshire YO41 5QA

<https://newplanningaccess.eastriding.gov.uk/newplanningaccess/applicationDetails.do?activeTab=summary&keyVal=05VZ4CBJKZ100>

To receive notification of the outcome of Planning Application 16/01104/PLF from Mr Steven Magson for the erection of a two storey extension to side and single storey extension to front at Horseshoe House, 10 Foss Beck Close, Wilberfoss.

To receive notification of the outcome of Planning Application 16/01041 from Mr and Mrs Brennan for the erection of a two storey extension to the side of 33 Moorfield Way, Wilberfoss.

5. District Councillor's Report for information. (Items raised for decision will appear on the Agenda for the next meeting).

Clerk to report on any urgent decisions since the last meeting.

6. Progress Reports and to address any issues outstanding from previous meetings.

To receive any update regarding the Council's Petition for a roundabout at Wilberfoss.

To receive an update regarding the provision of non-return valves on the gully outlets into Foss Beck on Beckside,

7. Environment & Community matters (to include Highways and Footways, Health, Education, Transport, Policing, Street lighting and Community Groups).

To receive notification of the next flag flying date(s) and to consider the purchase of a new East Yorkshire flag.

To consider the implementations of projects under the Parish Council's Action Plan.

To receive any update from Councillor James Cann regarding the implementation of measures to monitor speeding on Storking

Lane and to consider any action.

To discuss the annual photography competition.

To discuss the Parish Emergency Plan.

8. Councillors' Reports and items for future Agendas – Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the Agenda and to raise items for future Agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

9. Administration Matters:

To consider adopting the new Model Financial Regulations, issued by the National Association of Local Councils.

To consider items for inclusion in the Newsletter, on the website and on the Parish Facebook page.

To discuss aspects of the Transparency Code and what is necessary to meet the demands.

To receive a reminder that July's Parish Council meeting has been cancelled.

To receive notification of the new Chairman of the Community Centre Management Committee.

10. Finance:

In accordance with The Local Government (Access to Information) (Variation) Order 2006, Part 4(19) members of the public will be asked to leave the meeting before details of employees' salaries are revealed. Details of all other payments will be available via the Minutes which are displayed on the two Parish Council village notice boards or at [www.wilberfossparish.org](http://www.wilberfossparish.org).

The Clerk/RFO to seek Parish Council approval for the payment of any bills owing and to seek authority for the payment of the employees' salaries, together with the reimbursement of administration expenses incurred by employees (if any).

Following consultation with ERNLLCA, to consider setting a maximum amount whereby the Parish Council can consider an approach for funding without the need to complete the Grant Funding application form.

To review the staff salaries.

To receive notification of the receipt of the VAT payment.

Clerk/RFO