

# WILBERFOSS PARISH COUNCIL

Clerk: Sarah Wills 2 Paddock Close Wilberfoss YORK YO41 5LX

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## To all members of the Council

You are hereby summonsed to attend a meeting of the Wilberfoss Parish Council to be held in the Community Centre, Main Street, Wilberfoss from 7.30 pm on Thursday 18<sup>th</sup> February 2016 to transact the following business.

*Sarah Wills*

Clerk to the Council

**PUBLIC QUESTION TIME:** : Up to 15 minutes will be allocated at the start of the meeting to invite residents to give their views and questions to the Parish Council on issues on this Agenda, and at the discretion of the Chairman, raise issues for future consideration. Members of the public may not take part in the Parish Council meeting itself unless invited to by the Chairman.

## AGENDA

1. To accept apologies on behalf of absent members and to consider any applications for the current vacancy.
2. To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared. To note dispensations given to any member of the council in respect of the agenda items listed below.
3. To confirm the Minutes of the Wilberfoss Parish Council meeting held on the 21<sup>st</sup> January 2016.
4. Planning Matters:

To consider Planning Application 16/00249/PLF | Erection of first floor extension over existing garage to side and single storey extension to rear following removal of existing conservatory | 29 The Paddock Wilberfoss East Riding Of Yorkshire YO41 5LZ.

To consider Planning Application 16/00370/PLF | Erection of single storey extension to rear, installation of 2 roof lights in roof to front and new window on east elevation | Toms Folly Bolton Lane Wilberfoss East Riding Of Yorkshire YO41 5NX

To consider Planning Application 16/00369/PLF | Erection of general purpose agricultural storage shed and construction of new access track | Toms Folly Bolton Lane Wilberfoss East Riding Of Yorkshire YO41 5NX

To consider Planning Application 16/00383/CLP | Certificate of Lawfulness for the erection of a single storey extension to rear following removal of existing rear extension, erection of single storey extension to front, conversion of existing garage to additional living accommodation and removal of existing car port under permitted development rights | Horseshoe House 10 Foss Beck Close Wilberfoss East Riding Of Yorkshire YO41 5PR

To receive notification of the outcome of Planning Application for the change of use of domestic annexe to use as a holiday let at 12 The Meadows, Wilberfoss.

5. District Councillor's Report for information and to minute the sad news of the death of District Councillor Stephen Lane. (Items raised for decision will appear on the Agenda for the next meeting).

Clerk to report on any urgent decisions since the last meeting.

6. Progress Reports and to address any issues outstanding from previous meetings.

To receive any update from Councillor Butterfield on the provision of upgraded street lighting at Church Bridge.

To receive any update on the removal of a dead tree on land owned by Wilberfoss Parish Council on Ings Road.

To further consider staging an event for Her Royal Highness' 90 Birthday celebrations.

To further consider taking on the responsibility of the decommissioned Citizenlink Kiosk.

To further consider the provision of a bus shelter, following consultation at this year's Elders Party.

7. Environment & Community matters (to include Highways and Footways, Health, Education, Transport, Policing, Street lighting and Community Groups).

To receive notification of the next flag flying date(s).

To consider the implementations of projects under the Parish Council's Action Plan.

Following a temporary suspension of the Council's Financial Regulations, and the provision of a suitable Risk Assessment, consideration will be given to the extension of the current grass cutting contract.

To receive notification of correspondence from the Chairman of the Community Centre Management Committee.

8. Councillors' Reports and items for future Agendas – Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the Agenda and to raise items for future Agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

9. Administration Matters:

To sanction the Chairman's attendance at an Advanced Chairmanship Training run by ERNLLCA.

10. Finance:

In accordance with The Local Government (Access to Information) (Variation) Order 2006, Part 4(19) members of the public will be asked to leave the meeting before details of employees' salaries are revealed. Details of all other payments will be available via the Minutes which are displayed on the two Parish Council village notice boards or at [www.wilberfossparish.org](http://www.wilberfossparish.org).

The Clerk/RFO to seek Parish Council approval for the payment of any bills owing and to seek authority for the payment of the employees' salaries, together with the reimbursement of administration expenses incurred by employees (if any).

To make arrangements to update the Parish Council's bank signing mandates.

Clerk/RFO